

NOV 05 2014

CITY CLERK

**RESOLUTION NO. 39, 2014**

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TERRE HAUTE, INDIANA:

WHEREAS, There are insufficient funds in a certain account of the Engineering Non-Reverting budget to meet current and anticipated expenditures within said Department, and,

WHEREAS, There are surplus funds in other accounts of the same budget, said Accounts being within the appropriation heretofore made for the use of said Department,

BE IT THEREFORE RESOLVED: That the following transfers be made in the Accounts heretofore appropriated for the use of said Department:


FROM: 0292-0042-03-432.090	\$6,000.00	TO: 0292-0042-01-413.030	\$6,000.00
Material Testing		Group Health Insurance	

FROM: 0292-0042-04-444.010	\$1,100.00	TO: 0292-0042-01-413.030	\$1,100.00
Purchase of Equipment		Group Health Insurance	

<b>Total</b>	<b>\$7,100.00</b>	<b>\$7,100.00</b>
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Introduced by: Robert All Robert All, Councilman

Passed in open Council this 10<sup>th</sup> day of November, 2014.

 Amy Auler, President

ATTEST: Charles P. Hanley Charles P. Hanley, City Clerk

Presented by me to the Mayor this 14<sup>th</sup> day of November, 2014.

Charles P. Hanley Charles P. Hanley, City Clerk

Approved by me, the Mayor, this 14th day of NOVEMBER, 2014.

Duke A. Bennett Duke A. Bennett, Mayor

ATTEST:  Charles P. Hanley, City Clerk

**DEPARTMENT  
OF  
ENGINEERING**



# Memo

**To:** Mayor Bennett

**From:** Sally Roetker – Project Coordinator, Engineering

**CC:** Leslie Ellis - City Controller  
Jackie Loeb - Assistant City Controller  
Chuck Ennis – City Engineer

**Date:** October 30, 2014

**Re:** Request for Transfer of Budgeted Funds between  
Classifications – Engineering Non-Reverting

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The Department of Engineering is requesting a transfer of budgeted funds within the Eng Non-Reverting Fund from various line items to cover year end expenses.

Please see the attached Requests for Transfers.

If you have any questions please contact me.

Thank you.

# REQUEST FOR TRANSFER OF BUDGETED FUNDS

(For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPARTMENT or FUND: ENGINEERING NON-REVERTING

DATE: 10/29/14

	<u>Account #</u>	<u>Account Name</u>	<u>Amount</u>
FROM:	<u>0292-0042-09-432.090</u>	<u>Material Testing</u>	<u>\$ 6,000.00</u>
TO:	<u>0292-0042-01-413.030</u>	<u>Group Health Insurance</u>	<u>\$ 6,000.00</u>
FROM:	<u>0292-0042-04-444.010</u>	<u>Purchase of Equipment</u>	<u>\$ 1,100.00</u>
TO:	<u>0292-0042-01-413.030</u>	<u>Group Health Insurance</u>	<u>\$ 1,100.00</u>

FROM:	_____	<div style="border: 1px solid black; padding: 5px; text-align: center;">\$ <b>RECEIVED</b> NOV 03 2014 \$ <b>CITY LEGAL</b></div>
TO:	_____	
FROM:	_____	
TO:	_____	

Total Amount to Be Transferred \$ 7,100.00

Department Head Approval: *Chris E...* Date: 10/29/14  
(Forward to Mayor) Signature

Mayoral Approval: *Debra...* Date: 10-30-14  
(Forward to Controller) Signature

Controller Approval: *Leslie A. Ellis* Date: 11/3/14  
(Forward to the Legal Department)

Received by Legal: 11/3/14 Date Resolution # 39  
*mm*

**DEPARTMENT HEAD:** Please attach a memorandum briefly detailing the need for this resolution. Such information should include the specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.